



PUBLIC SERVICE COMMISSION

Our Vision

“A citizen-centric public service”

Our Mission

“To reform and transform the public service for efficient and effective service delivery”

ADVERTISEMENT - VACANT POSITIONS IN THE PUBLIC SERVICE

Applications are invited from qualified persons for the positions shown below.

Interested and qualified persons are requested to make their applications **ONLINE** through the Commission website: www.publicservice.go.ke or jobs portal: www.psckjobs.go.ke

Please Note:

- (i) Applicants should provide all the details requested for in the advertisement. It is an offence to include incorrect information in the application. Details of academic and professional certificates not obtained by closure of the advert should not be included.
- (ii) Only shortlisted and successful applicants will be contacted.
- (iii) Canvassing in any form will lead to automatic disqualification.
- (iv) The Public Service Commission is committed to implementing the provisions of the Constitution - Article 232 (1) on fair competition and merit, representation of Kenya's diverse communities and affording equal employment opportunities to men and women, members of all ethnic groups and persons with disabilities. **THEREFORE, PEOPLE WITH DISABILITIES, THE MARGINALIZED AND THE MINORITIES ARE ENCOURAGED TO APPLY.**
- (v) **Shortlisted candidates** shall be required to produce **originals** of their National Identity Card, academic and professional certificates and transcripts during interviews.
- (vi) It is a criminal offence to present fake certificates/ documents.

Applications should reach the Commission **on or before 15th March 2021 latest 5.00 pm (East African Time)**

VACANCIES IN THE MINISTRY OF INTERIOR AND COORDINATION OF NATIONAL GOVERNMENT.

DEPUTY DIRECTOR, NATIONAL REGISTRATION - (PERSONS) - SEVEN (7) POSTS - V/NO. 3/2021

Basic Salary Scale:	Ksh.99,900 – 169,140 p.m. (CSG 6)
House Allowance:	Ksh.20, 000 – 50,000p.m (Depending on duty station
Commuter Allowance:	KShs.16, 000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Permanent and Pensionable

For appointment to this grade, a candidate must have:

- (i) served for a minimum period of ten (10) years, and currently serving at the grade of Principal Registration Officer (Persons), CSG '8' and above or in a comparable and relevant position in the wider Public Service;
- (ii) a Bachelors degree in any of the following Social Science disciplines: Sociology, Economics, Business Administration, Human Resource Management, Education, Population Studies, Anthropology, Communication Journalism, Public Relations or Public Administration/Government from a university recognized in Kenya;
- (iii) demonstrated outstanding professional competence and administrative ability in work performance and results; and
- (iv) demonstrated a thorough understanding of the registration of persons Act and other related statutes

Duties and Responsibilities:-

Duties and responsibilities at this level include:

- (i) reviewing and implementing policies, strategies and programs relating to registration of persons;
- (ii) developing and coordinating the implementation of reporting systems that support feedback from clients and relevant stakeholders;
- (iii) guiding the implementation and enforcement of the Registration of Persons Act;
- (iv) coordinating investigations and prosecution of offenses committed under registration of Persons Act (CAP 107);
- (v) facilitating provision of resources for prosecution witnesses and investigating officers;
- (vi) overseeing the preparation, compilation and submission of periodic reports;
- (vii) coordinating the designing and reviewing of national Identity Cards;
- (viii) collaborating with Government Ministries/Departments and other agencies on matters relating to registration of persons;
- (ix) coordinating the creation and maintenance of comprehensive database for all registered persons; and

- (x) overseeing the mobilization and sensitization of the public on requirements for registration and issuance of National Identity Cards.

DEPUTY DIRECTOR, GAMING - THREE (3) POSTS - V/NO. 4/2021

Basic Salary Scale:	Ksh.99,900 – 169,140 p.m. (CSG 6)
House Allowance	Ksh.20, 000 – 50,000p.m (Depending on duty station
Commuter Allowance	KShs.16, 000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Permanent and Pensionable

For appointment to this grade, a candidate must have:

- (i) served cumulative service period of ten (10) years and currently serving in the grade of Principal Gaming Officer, CSG 8 and above or in a comparable and relevant position in the wider Public Service;
- (ii) a Bachelors degree in any of the following discipline: Hotel Administration (Gaming), Commerce, Law, Economics, Sociology or its equivalent qualification from a university recognized in Kenya;
- (iii) demonstrated a wide experience in the management and administration of betting control and administration of betting control and licensing activities;
- (iv) a thorough knowledge of the Betting, Lotteries and Gaming Act (Cap 131) Laws of Kenya; and
- (v) shown merit and ability as reflected in work performance and results.

Duties and Responsibilities

Duties and responsibilities at this level include:

- (i) coordinating of the betting control and licensing functions in the department;
- (ii) initiating review and improvements of the legislative, regulatory and policy framework;
- (iii) preparing, implementing, monitoring and evaluating betting and lottery programmes and projects;
- (iv) ensuring that gaming devices, premises and licenses are in compliance with the provisions of the betting, lotteries and gaming act
- (v) liaising with other stakeholders on the operations of the Act; and
- (vi) designing and implementing performance management systems and development of staff.

ASSISTANT DIRECTOR, GAMING - THREE (3) POSTS - V/NO. 5/2021.

Basic Salary Scale:	Ksh. 87,360- Ksh.121, 430 p.m.	(CSG 7)
House Allowance:	Ksh.16, 800 - 45,000p.m (depending on duty station)	
Commuter Allowance:	Ksh.12,000p.m	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:

- (i) served for a minimum of eight (8) years and currently serving in the grade of Senior Gaming Officer, CSG 9 and above or in a comparable and relevant position in the Public Service;
- (ii) a Bachelors degree in any of the following discipline: Hotel Administration (Gaming), Commerce, Law, Economics, Sociology or its equivalent qualification from a university recognized in Kenya;
- (iii) a thorough knowledge of the Betting, Lotteries and Gaming Act (Cap 131) Laws of Kenya; and
- (iv) demonstrated administrative capability and thorough understanding of betting control and licensing functions.

Duties and Responsibilities:

An assistant Director of Gaming may be deployed to head a large region or a division in the headquarters. Specific duties and responsibilities will include:

- (i) initiating implementation of gaming policies;
- (ii) managing betting and lotteries activities and programmes;
- (iii) issuing gaming licenses and permits;
- (iv) ensuring gaming activities, devices and premises are in compliance with the laws governing betting, lotteries and gaming;
- (v) undertaking research and development;
- (vi) implementing, monitoring and evaluating planned gaming activities;
- (vii) preparing regular divisional performance reports; and
- (viii) management and development of staff

ASSISTANT DIRECTOR, HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT - FORTY (40) POSTS (Based at the County Commissioners Offices) - V/NO. 6/2021

Basic Salary Scale:	Ksh.87,360- Ksh.121, 430 p.m.	(CSG 7)
House Allowance:	Ksh.16, 800 - 45,000p.m (depending on duty station)	
Commuter Allowance:	Ksh.12,000p.m	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum of eight (8) years and currently serving in the grade of Senior Human Resource Management and Development Officer, CSG 9 and above or in a comparable and relevant position in the Public Service;
- (ii) a Bachelors degree in Human Resource Management/Industrial Relations, a relevant Social Science, Public/Business Administration or other relevant and equivalent qualification from a university recognized in Kenya; and
- (iii) shown merit and ability as reflected in work performance and results

Duties and Responsibilities

An officer at this level will be based at the County Commissioners Office and will be responsible to the County Commissioner for management of National Government County staff. Specific duties and responsibilities will include:

- (i) being the Secretary to the County Human Resource Advisory Committee (CHRAC);
- (ii) undertaking training and development, discipline, promotions, deployment and staff performance and appraisal;
- (iii) making proposals on Human Resource Planning and Succession Management;
- (iv) analyzing staff performance and career progression and making appropriate recommendations; and
- (v) ensuring correct interpretation and implementation of human resource management policies, rules and regulations including those relating to pensions, salary administration, labour laws and other statutes relating to human resource management
- (vi) promotion of values and principles of public service; and
- (vii) preparing regular, quarterly and annual reports as may be required.

VACANCY IN THE NATIONAL TREASURY AND PLANNING

ACCOUNTANT II - TWO HUNDRED AND FIFTY (250) POSTS - V/NO. 7/2021

Basic Salary Scale:	:	Ksh.31,270 - Ksh.41,260 p.m.	(CSG - 11)
House Allowance	:	Ksh.4,200 - 10,000 p.m	(depending on duty station)
Commuter Allowance	:	Ksh.4,000 p.m.	
Annual Leave Allowance	:	As existing in the Civil Service	
Leave entitlement	:	30 working days per financial year	
Terms of Service:		Three (3) years Contract (Renewable subject to satisfactory performance)	

For appointment to this grade a candidate must have:

a Bachelors degree in Commerce (Accounting or Finance option), Business Administration (Accounting option) or relevant and equivalent qualification from a university recognized in Kenya.

OR

A pass in part II of the Certified Public Accountants (CPA) Examination or equivalent qualifications from a recognized institution.

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will be responsible for performing a variety of accounting work of limited scope and under the guidance of a senior officer. Specific duties and responsibilities include:

- (i) preparation and verification of vouchers and committal documents in accordance with laid down rules and regulations;
- (ii) capturing data, maintaining primary records such as cashbooks, ledgers, vote books, registers and preparing simple management reports such as imprest and expenditure returns,
- (iii) keeping safe custody of government records and assets;
- (iv) writing cheques and posting payments and receipt vouchers in the cash books;
- (v) balancing and ruling of the cash books on daily basis;
- (vi) ensuring security of cheques and cheque books;
- (vii) preparing appropriation in Aid (AIA) returns on quarterly basis; and
- (viii) receipting of all money due and payable to government.

VACANCIES IN THE MINISTRY OF DEFENCE

SENIOR DIRECTOR CORPORATE AFFAIRS AND INTERNATIONAL RELATIONS - ONE(1) POST - V/NO.8/2021

Basic Salary Scale: Ksh.169,140 - 324,430 p.m. (CSG 4)

House Allowance:	Ksh.80,000 p.m
Commuter Allowance:	Ksh.24,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Permanent and Pensionable/Local Agreement

For appointment to this grade, a candidate must have:

- (i) served for a cumulative service period of ten (10) years and currently serving in the grade of Deputy Director Corporate Affairs and International Relations CSG 6 and above or in a comparable and relevant position in the wider Public Service or Private Sector;
- (ii) a Bachelors degree in any of the following disciplines: Mass Communications, Communication Studies, Information Sciences, Public Relations, Journalism, International Relations, or any other relevant and equivalent qualifications from a university recognized in Kenya;

OR

- a Bachelors degree in any Social Sciences plus a Diploma in Mass Communications, Communication Studies, Information Sciences, Public Relations, Journalism, International Relations, or any other relevant and equivalent qualifications from a university recognized in Kenya;
- (iii) a Masters degree in Mass Communications, Communication Studies, Information Sciences, Public Relations, Journalism, International Relations or equivalent and relevant qualification from a university recognized in Kenya;
- (iv) possess demonstrable understanding of national, regional and global security issues and international relations and the use of information communication towards their promotion; and
- (v) demonstrated merit as reflected in work performance and results.

Duties and Responsibilities:-

Duties and responsibilities at this level will include:

- (i) coordinate and supervise work in the Corporate Affairs and International Relations;
- (ii) formulation, implementation, Monitoring, evaluating and review of Corporate Affairs and International Relations policies, strategies and programmes;
- (iii) coordinate Parliamentary matters and County Government relations;
- (iv) coordinate implementation of bilateral and other international relations programmes;
- (v) liaise with the media, Government offices and MDAs, international organizations and other stakeholders with the aim of securing the strategic interests of the Ministry;

- (vi) coordinate State and official functions in the Ministry;
- (vii) coordinate response to public complains presented to the Ministry; and
- (viii) coordinate implementation of civil-military programmes and projects and other corporate social responsibility programmes.

MEDICAL SPECIALIST - THREE (3) POSTS (*Family Medicine - 1; General Surgery - 1; Obstetrics and Gynaecology - 1*) - V/NO.9/2021

Basic Salary Scale:	Kshs. 99,900 - 169,140 p.m. (CSG 6)
House Allowance:	Ksh.20,000 - 50,000 p.m. (Depending on duty station)
Commuter Allowance:	Ksh.16,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from a university recognized in Kenya;
- (ii) a Masters degree in any of the following fields: Medicine, Cardiothoracic Surgery; Family Medicine, General Surgery, Obstetrics and Gynaecology, Orthopaedic Surgery, Paediatrics and Child Health, or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board;
- (iii) a Certificate of Registration by the Medical Practitioners and Dentists Board; and
- (iv) a Valid practicing license from Medical Practitioners and Dentists Board.

Duties and Responsibilities:-

Duties and responsibilities at this level will include:

- (i) performing complex and advanced clinical patient management in areas of specialization;
- (ii) coordinating training, coaching and mentoring of health personnel;
- (iii) managing health stores including essential medicines and/or plant and equipment;
- (iv) managing larger facilities /hospitals;
- (v) developing intervention activities or programs for the management of diseases and conditions;
- (vi) developing medical Standard Operating Procedures (SOPs) and protocols;
- (vii) coordinating emergency response and clinical care;
- (viii) coordinating health projects and programmes; managing health information systems;
- (ix) carrying out health surveys and research; and monitoring the provision of forensic and medico-legal services.

MEDICAL OFFICER – THREE (3) POSTS – V/NO.10/2021

Basic Salary Scale:	Ksh. 49,000 – 87,360 p.m. (CSG 8)
House Allowance:	Ksh.15,400 – 35,000 p.m. (Depending on duty station)
Commuter Allowance:	Ksh. 8, 000 p.m
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Bachelor Of Medicine and Bachelor of Surgery (M.B: Ch.B.) degree from a university recognized in Kenya;
- (ii) successfully completed one (1) year Internship from a recognized institution; and
- (iii) registration license from the Medical Practitioners and Dentists Board

Duties and Responsibilities:-

Duties and responsibilities at this level include:

- (i) diagnosing, caring and treating disease;
- (ii) performing medical and surgical procedures;
- (iii) preparing and responding to emergencies and disasters;
- (iv) participating in management of medicines, medical instruments and equipment;
- (v) providing health education;
- (vi) maintaining medical records, health information and data;
- (vii) counselling patients and their relatives on diagnoses and bereavement;
- (viii) teaching and coaching medical students, nursing students and clinical; officer interns;
- (ix) preparing requisite documents for registration.

DENTIST - TWO (2) POSTS - - V/NO. 11/2021

Basic Salary Scale:	Ksh. 49,000 – 87,360 p.m. (CSG 8)
House Allowance:	Ksh.15,400 – 35,000 p.m. (Depending on duty station)
Commuter Allowance:	Ksh. 8, 000 p.m
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Bachelor of Dental Surgery (OS) degree or any other equivalent qualification from a university recognized in Kenya;
- (ii) successfully completed one (1) year internship from a recognized institution; and
- (iii) Certificate of Registration by the Medical Practitioners and Dentists Board;

Duties and Responsibilities:-

Duties and responsibilities at this level will include:

- (i) providing dental care including: diagnosing common oral conditions, treating, prescribing and referring;
- (ii) carrying out minor oral and maxillofacial surgery; prosthetics, and conservative dentistry;
- (iii) facilitating admission, disease investigations of patients, report writing and assisting in theatre activities;
- (iv) collecting information on dental health information system;
- (v) organizing discharge summaries and follow-up of patients; and acting as the first on call on duty.

SPECIALISED CARE NURSE – TEN (10) POSTS (ICU - 4; Renal Care -2 ; Paediatrics -2; Psychiatric/Mental Health -2)- V/NO.12/2021

Basic Salary Scale:	Ksh. 38,270 – 51,170 p.m. (CSG10)
House Allowance:	Ksh. 7,500 – 16,500 p.m (Depending on duty station)
Commuter Allowance:	Ksh. 5, 000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Kenya Certificate of Secondary Education (KCSE) mean grade C, with at least a C in Biology, English or Kiswahili and a C-in any other two science Subjects;

- (ii) a Kenya Registered Nurse or Kenya Registered Community Health Nurse Diploma from a recognized medical training college;
- (iii) a Higher Diploma in one of the following disciplines: Kenya Registered Peri-operative Nursing, Kenya Registered Critical Care Nursing, Kenya Registered Paediatrics/Neonatal Nursing, Psychiatric/Mental Health Nursing or equivalent qualifications from a recognized institution;
- (iv) been registered by the Nursing Council of Kenya;
- (v) a Valid Practicing License; and
- (vi) good interpersonal and communication skills.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) maintaining records on patient health condition and care;
- (ii) ensuring a tidy and safe clinical environment;
- (iii) evaluating health care outcomes;
- (iv) preparing individualized reports; planning and implementing interventions; and
- (v) implementing recommendation of research findings for improvement of related nursing care.

CIVILIAN ADMINISTRATIVE OFFICER - TEN (10) POSTS - - V/NO.13/2021

Basic Salary Scale:	Ksh. 31,270 - 41,260 p.m. (CSG11)
House Allowance:	Ksh.4,200 - 10,000 (Depending on duty station)
Commuter Allowance:	Ksh.4,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a Bachelors degree in Social Science in the following fields; Government, Human Resource Management, Public Administration, Communication, International Relations, Public Relations, Economics, Business Administration, or any other equivalent and relevant qualification from a university recognized in Kenya;

Duties and Responsibilities:-

This is the entry and training grade for this cadre. An officer at this grade will perform a variety of duties of limited scope and complexity under the guidance and supervision of a more senior officer. The officer may be deployed in a field unit or at the Ministry Headquarters. Specific duties and responsibilities will include:

- (i) managing and ensuring proper supervision of Civilian employees in a military unit or cluster of units;
- (ii) coordinating staff welfare matters;
- (iii) overseeing facility cleanliness and maintenance;
- (iv) documenting and keeping records of Ministry assets and inventory;
- (v) coordinating procurement and issuance of working tools, materials, and equipment;
- (vi) coordinating and organizing ministerial functions including protocol management;
- (vii) coordinating implementation of cross cutting programs such as HIV/ AIDS control, ADA prevention, Drugs and Substance Abuse, Gender and Disability mainstreaming, ethics and integrity;
- (viii) managing and coordinating transport services;
- (ix) handling public complaints and petitions presented to the Ministry; and
- (x) performing general office administrative duties/executive assistant

PLASTER TECHNOLOGIST III - TWO (2) POSTS V/NO.14/2021

Basic Salary Scale:	Ksh.25,470 - 33,950 p.m. (CSG 12)
House Allowance:	Ksh.3,200 - 6,750 p.m. (Depending on duty station)
Commuter Allowance:	Ksh.4, 000p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Diploma certificate in Orthopaedic Plaster and Traction Technology or Orthopaedic Plaster Technology from a recognized institution; and
- (ii) registration certificate with a professional body.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) manipulating and reducing fractures and dislocations;
- (ii) fixing and removing casts, bandages to and from patients;
- (iii) correcting Congenital Talipes Equino - Varus (C.T.E.V);
- (iv) participating in the management of minor orthopaedic and trauma cases in emergencies and accidents;
- (v) counselling patients/clients on issues regarding orthopaedic trauma; and
- (vi) ensuring compliance with the set standard operating procedures.

PHOTOGRAPHY OFFICER III - ONE (1) POST V/NO.15/2021

Basic Salary Scale:	Ksh.25,470 - 33,950 p.m. (CSG 12)
House Allowance:	Ksh.3,200 - 6,750 p.m. (Depending on duty station)
Commuter Allowance:	Ksh.4, 000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Diploma in any of the following disciplines: - Journalism; Mass Communication; Communication Studies, Public Relations or any other approved equivalent qualifications from a recognized institution;
- (ii) proficiency in camera operations; and
- (iii) proficiency in web photo editing and publishing tools.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) using various cameras to take photos;
- (ii) manipulating photography parameters to obtain clear images;
- (iii) composing stories, headlines, captions, and other descriptive tag to interpret photos;
- (iv) research to obtain facts to validate a story;
- (v) creating timely visual content for all digital and social media platforms;
- (vi) maintaining and protecting camera and editing equipment;
- (vii) keeping records of photographs in an image database;
- (viii) documenting and reviewing media activities;
- (ix) seeking out appropriate and captivating photographic subjects and opportunities;
- (x) processing, editing, curate and share regular flow of images; and
- (xi) performing other duties that may be assigned from time to time.

PRINTER III - THREE (3) POSTS - V/NO.16/2021

Basic Salary Scale:	Ksh. 25,470 – 33,950 p.m. (CSG 12)
House Allowance:	Ksh. 3,200 – 6,750 p.m. (Depending on duty station)
Commuter Allowance:	Ksh. 4, 000p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

a Diploma in Printing Technology from-a recognized institution.

OR

City and Guilds of London Institute Certificate in Printing from a recognized institution.

Duties and responsibilities;

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) up-dating of production chart-boards;
- (ii) posting direct operational hours to cost cards;
- (iii) copy holding; exposing line work; processing films and plates;
- (iv) maintaining machinery and equipment;
- (v) filing and recording plates, films and artworks;
- (vi) opaqueing films; preservation of plates;
- (vii) operating A4 and A3 printing machines;
- (viii) hand folding printed documents; and
- (ix) counting and packing parcels of finished goods.

VACANCY IN THE MINISTRY OF SPORTS, CULTURE AND HERITAGE

STATE DEPARTMENT FOR CULTURE AND HERITAGE - USHANGA INITIATIVE KENYA

PROGRAMME SPECIALIST (MARKETING) - ONE (1) POST - V/NO. 17/2021

Basic Salary Scale:	Ksh. 99,900-Ksh. - 169,140 p.m.	(CSG 6)
House Allowance:	Ksh. 20,000 - 50,000 p.m.	
Commuter Allowance:	Kshs. 16,000 p.m.	
Leave Allowance:	Kshs. 10,000 (Once per Year)	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable/Local Agreement	

For appointment to this grade, an officer must have:

- (i) served for a minimum period of ten (10) years in a marketing environment or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors degree in marketing or business administration, (marketing option) or equivalent qualifications from a university recognized in Kenya;
- (iii) demonstrated a high capability in accurate interpretation and implementation of marketing policies and guidelines;
- (iv) demonstrated managerial and professional competence in work performance, a thorough understanding of national goals, policies, objectives and ability to relate them to the Ushanga Initiative Kenya function; and
- (v) Excellent communication skills both oral and writing.

Duties and responsibilities:-

The Program Specialist (Marketing) will be responsible to the National Coordinator Ushanga Initiative Kenya for all marketing coordinative functions in the department. Specific duties and responsibilities will include:

- (i) formulating and implementing marketing bead products policies, strategies and programs specific duties will entail:
- (ii) evaluating overall marketing strategy and distribution of bead products;
- (iii) formulating, supervising and coordinating market activities and guidelines;
- (iv) analyzing trends in markets, economy, industry, forecasting sales and monitoring business or economic developments starting;
- (v) overseeing and analyzing market studies;
- (vi) overseeing, participating and guiding trade shows and promotional activities;
- (vii) coordinating or collaborating with promoting, advertising and product managers for marketing, identifying customer needs to meet their customized products and building their experience;
- (viii) determining and selecting customer segments for products; and

- (ix) increasing brand awareness to generate leads and provide correct information harmony and emotional attachment.

VACANCIES IN THE MINISTRY OF ENERGY

GEOLOGIST II - FOUR (4) POSTS - V/NO. 18/2021

Basic Salary Scale:	Kshs 38,270 - Kshs 51,170 p.m.	(CSG 10)
House Allowance:	Ksh.7500 - 16, 500 (Depending on duty station)	
Commuter Allowance:	Ksh.5, 000	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Three (3) years contract renewable subject to satisfactory performance	

For appointment to this grade, a candidate must be in possession of Bachelor of Science degree in any of the following disciplines: Geology, Engineering Geology, Geophysics, Geochemistry, Geo-science or equivalent qualification from a University recognized in Kenya.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. An officer at this level will be assigned geo-energy duties and will work under close supervision of an experienced officer. Specific duties and responsibilities include:

- (i) conducting desk studies and literature review for planning field projects;
- (ii) calibrating field tools and equipment;
- (iii) carrying out geological mapping for both surface and subsurface manifestations in geothermal, coal and nuclear energy projects;
- (iv) acquiring geological data and samples related to geothermal, coal and nuclear energy; and
- (v) preparing field Reports.

GEOPHYSICIST II - TWO (2) POSTS - V/NO. 19/2021

Basic Salary Scale:	Ksh. 38,270 – Ksh. 51,170 p.m.	(CSG 10)
House Allowance:	Ksh.7500 - 16, 500 (Depending on duty station)	
Commuter Allowance:	Ksh.5, 000	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Three (3) years contract renewable subject to satisfactory performance	

For appointment to this grade, a candidate must be in possession of Bachelor of Science degree in any of the following disciplines: Geophysics, Physics, Geology, Geo-Science or equivalent qualification from a university recognized in Kenya;

Duties and Responsibilities:-

This is the entry and training grade for this cadre. An officer at this level will be assigned geo-energy duties and will work under close supervision of an experienced officer. Specific duties and responsibilities will include;

- (i) Conducting desk studies and literature review for planning field projects;
- (ii) Establishing criteria for data points and their orientations prior to data acquisition;
- (iii) Calibrating field tools and equipment;
- (iv) Collecting scientific data using relevant geophysical techniques related to geothermal, coal and nuclear energy; and
- (v) Ensuring safe custody of collected data.

GEOCHEMIST II - TWO (2) POSTS - V/NO. 20/2021

Basic Salary Scale:	Ksh.38,270 – Ksh. 51,170 p.m.	(CSG 10)
House Allowance:	Ksh.7,500 - 16, 500 (Depending on duty station)	
Commuter Allowance:	Ksh.5, 000	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Three (3) years contract renewable subject to satisfactory performance	

For appointment to this grade, a candidate must be in possession of Bachelor of Science degree in any of the following disciplines: Geochemistry, Geology, Chemistry, Geo-Science or equivalent qualification from a university recognized in Kenya.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. An officer at this level will be assigned geo-energy duties and will work under close supervision of an experienced officer. Specific duties and responsibilities will include:

- (i) Conducting desk studies and literature review for planning field projects;
- (ii) Establishing criteria for selection of sample points prior to data acquisition;
- (iii) Calibrating field tools and equipment;
- (iv) Sampling using relevant geochemical techniques related o geothermal, coal and nuclear energy resources; and
- (v) Ensuring safe custody of collected data.

ASSISTANT ENGINEER II (MECHANICAL) - FOUR (4) POSTS - V/NO. 21/2021

Basic Salary Scale:	Ksh.38,270 - Ksh.51,170 p.m.	(CSG 10)
House Allowance:	Ksh.7,500 - 16, 500	(Depending on duty station)
Commuter Allowance:	Ksh.5, 000	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Three (3) years contract renewable subject to satisfactory performance	

For appointment to this grade, a candidate must:

- (i) be in possession of Bachelors degree in Mechanical Engineering or equivalent and relevant qualification from a university recognized in Kenya; and
- (ii) be registered with Engineers Registration Board of Kenya as a graduate Engineer.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. An officer at this level will be assigned mechanical power duties and will work under close supervision of an experienced officer. Specific duties and responsibilities will include:

- (i) participating in the monitoring and evaluation of power generation projects;
- (ii) participating in energy policy formulation related power generation projects based on hydro, major wind and cogeneration;
- (iii) assisting in carrying out review of Environmental Impact Assessment report studies related to power generation projects; and
- (iv) assisting in carrying out pre-feasibility and feasibility studies on power generation projects.

ASSISTANT ENGINEER II (ELECTRICAL) - FOUR (4) POSTS - V/NO. 22/2021

Basic Salary Scale:	Ksh.38,270 – Ksh. 51,170 p.m.	(CSG 10)
House Allowance:	Ksh.7,500 - 16, 500 (Depending on duty station)	
Commuter Allowance:	Ksh.5, 000	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Three (3) years contract renewable subject to satisfactory performance	

For appointment to this grade, a candidate must:

- (i) be in possession of Bachelors degree in Electrical Engineering or equivalent and relevant qualification from a University recognized in Kenya; and
- (ii) be registered with Engineers Registration Board of Kenya as a graduate Engineer.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. An officer at this level will be assigned electrical power duties and will work under close supervision of an experienced officer. Specific duties and responsibilities include:

- (i) participating in monitoring and evaluation of electricity transmission and distribution projects;
- (ii) participating in updating of Least Cost Power Development Plan;
- (iii) participating in monitoring and evaluation of rural electrification projects
- (iv) assisting in the reviewing of Environmental Impact Assessment report studies related to transmission and distribution projects;
- (v) assisting in preparing technical reports in power sector; and
- (vi) assisting in Identifying transmission line projects that will serve the projected power demand;

RENEWABLE ENERGY OFFICER – FOUR (4) POSTS - V/NO. 23/2021

Basic Salary Scale:	Ksh.38,270 – Ksh.51,170 p.m.	(CSG 10)
House Allowance:	Ksh.7,500 - 16, 500 (Depending on duty station)	
Commuter Allowance:	Ksh.5, 000	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Three (3) years contract renewable subject to satisfactory performance	

For appointment to this grade, a candidate must be in possession of Bachelors' degree in any of the following disciplines: Energy, Chemistry, Biochemistry, Forestry,

Agriculture, Environmental Science, Engineering (Mechanical, Chemical, Electrical, Energy) or equivalent and relevant qualification from a University recognized in Kenya;

Duties and Responsibilities:-

This is the entry and training grade for this cadre. An officer at this level will work under the supervision and guidance of an experienced officer. Specific duties and responsibilities include:

- (i) participating in collection, collation and analysis of data on renewable energy activities;
- (ii) participating in renewable energy technologies, energy efficiency and conservation demonstrations and extension activities,
- (iii) participating in preparation of technical reports;
- (iv) disseminating renewable energy information; and
- (v) promoting renewable energy technologies.

CARTOGRAPHIC ASSISTANT III - TWO (2) POSTS - V/NO.24/2021

Basic Salary Scale:	Ksh. 25,470 – Ksh. 33,950 p.m. (CSG 12)
House Allowance:	Ksh.3,200 –Ksh.6,750– p.m (Depending on duty station)
Commuter Allowance:	Ksh.4, 000p.m
Leave allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service:	Three (3) years contract renewable subject to satisfactory Performance

For appointment to this grade, a candidate must be in possession of Diploma in Cartography or equivalent and relevant qualifications from a recognized institution;

Duties and Responsibilities:-

This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities will include:

- (i) Drawing survey and deed plans;
- (ii) small area boundary schedules; and
- (iii)** small area preliminary index diagrams.

INSPECTOR (ELECTRICAL) - TWO (2) POSTS - V/NO. 25/2021

Basic Salary Scale:	Ksh. 25,470 – Ksh. 33,950 p.m. (CSG 12)
House Allowance:	Ksh.3,2,00 –Ksh.6,750– p.m (Depending on duty station)
Commuter Allowance:	Ksh.4, 000p.m
Leave allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service:	Three (3) years contract renewable subject to satisfactory performance

For appointment to this grade, a candidate must be in possession of Diploma in Electrical Engineering or Electrical Technician Certificate Part III or equivalent and relevant qualification from a recognized institution.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. An officer at this level will be assigned electrical engineering duties and will work under close supervision of an experienced officer. Specific duties and responsibilities will include:

- (i) Assisting in monitoring/supervision and evaluation of RE projects;
- (ii) Participating in surveying and mapping out all the public institutions in the country that are far away from the national grid;
- (iii) Participating in periodic site inspection visits to ascertain adherence to electrical specifications/standards and work progress on rural electrification projects
- (iv) Participating in facilitating and coordinating customer connectivity and electricity access;
- (v) Assisting in estimation of electrical load demand and preliminary estimation of projects implementation cost of rural electrification projects; and
- (vi) Any other duties as may be assigned.

VACANCIES IN THE MINISTRY OF HOUSING

HOUSING OFFICER I - NINETY TWO (92) POSTS - V/NO.26/2021.

Basic Salary Scale:	Ksh.38,270 - 51,170 p.m. (CSG 10)
House Allowance:	Ksh.7,500 -16,500 p.m (Depending on duty Station)
Commuter Allowance:	Ksh. 5,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have Bachelor's degree in any of the following: Architecture, Interior design, landscape Architecture, Civil/ Electrical/ Mechanical/Structural Engineering, Land Economics, Building Economics, urban/ regional Planning, Economics (Upper second), Construction Management, Valuation and Property Management or equivalent qualification from a university recognized in Kenya.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. An officer at this level will be will work under close supervision of an experienced officer and will perform duties in any of the following functions:

Housing Functions

- (i) collecting data on housing to up-date the housing database and establish the levels of demand and supply;
- (ii) identifying land for Housing development;
- (iii) preparing project briefs;
- (iv) disseminating information on appropriate building technologies to stakeholders;
- (v) planning and implementing housing and human settlements projects; and
- (vi) preparing low cost house type plans and construction manuals.

Housing Infrastructure Functions

- (i) gathering data to establish the level of demand and supply of Housing infrastructure;
- (ii) assisting in the preparation of project brief, tender documents, project/ progress reports; and
- (iii) preparing and maintaining a database of prospective investors in physical housing infrastructure.

Slum Up-grading Function

- (i) collecting of social, economic and physical data on existing slums, informal land and Housing markets;
- (ii) sensitizing slum communities;
- (iii) maintaining and up-dating of slums data base;
- (iv) identifying land for relocation/housing development; and
- (v) compiling report from site meeting.

Civil servant Housing Schemes Function

- (i) identification of land for civil servants housing development ;
- (ii) preparation of project briefs;
- (iii) generation of reports during housing project design;
- (iv) construction and conveyancing;
- (v) updating the tenant register;
- (vi) facilitating the acquisition of leases and titles for civil servants.

ESTATE MANAGEMENT OFFICER - FORTY (40) POSTS - V/NO.27/2021

Basic Salary Scale::	Ksh.38,270 - 51,170 p.m. (CSG 10)
House Allowance:	Ksh.7,500 -16,500 p.m (Depending on duty Station)
Commuter Allowance:	Ksh. 5,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a Bachelors degree in any of the following: Land Economics, Estate Management, Property Management and Valuation, Facilities Management, Building Economics, Architecture, Regional/Urban Planning, Construction Management, Structural/Civil/Building/Electrical/Mechanical Engineering or equivalent qualifications from a university recognized in Kenya.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) registration and categorization of newly completed Government Houses and buildings and maintenance of the building register;
- (ii) surveying of structures and conditions of buildings to establish defects;
- (iii) preparing sketch plans;

- (iv) preparing specification and estimates for building renovations and maintenance works;
- (v) administering of leases;
- (vi) identifying office accommodation;
- (vii) collection and reviewing rent;
- (viii) determining demand and supply for rental houses;
- (ix) preparing projects briefs;
- (x) identifying land and old estates for re-development; and
- (xi) collecting data for market up-date.

ESTATE MANAGEMENT ASSISTANT III - TWENTY FOUR (24) POSTS - V/NO.28/2021

Basic Salary Scale:	Ksh. 25,470 – 33,950 p.m. (CSG 12)
House Allowance:	Ksh.3,200 - 6,500 p.m
Commuter Allowance:	Ksh.4,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have: a Diploma in Building and Civil Engineering /Real Estate Agency and Property Management or equivalent qualifications from a recognized institution;

OR

Building Construction Technician part II or its equivalent qualification from a recognized institution

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) inspections for verifications of occupation and vacation of residential house;
- (ii) confirming views and complaints from tenants;
- (iii) taking measurements to form data for categorization of buildings;
- (iv) inspecting for inventory update and ongoing repair/rehabilitation works; and
- (v) undertaking routine maintenance.

ASSISTANT ARCHITECT - THREE (3) POSTS - V/No.29/2021

Basic Salary Scale:	Kshs. 42,970 - 59,120 p.m. (CSG 9)
House Allowance:	Ksh.13,000 - 28,000 p.m (Depending on duty station)
Commuter Allowance:	KShs. 6,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Bachelors Degree in Architecture or its equivalent and relevant qualification from a university recognized in Kenya; and
- (ii) a Graduate membership with the Architectural Association of Kenya.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) preparing sketch/scheme designs;
- (ii) producing drawings, interpretation of client's requirements; and
- (iii) posting contract administration.

BUILDING SURVEYOR II - THREE (3) POSTS - V/NO.30/2021

Basic Salary Scale:	Ksh.38,270 - 51,170 p.m. (CSG 10)
House Allowance:	Ksh.7,500 -16,500 p.m (Depending on duty Station)
Commuter Allowance:	Ksh. 5,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Bachelors Degree in Land Economics or Real Estate or any other equivalent and relevant qualification from a university recognized in Kenya.
- (ii) a Graduate Membership with the Institute of Surveyors of Kenya(Building Surveyor Chapter)

Duties and Responsibilities: -

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) filling out Government building registration forms;
- (ii) public office needs assessment and audits;
- (iii) assessing suitability of public office space to be leased;
- (iv) preparation of lease agreement forms; and
- (v) management of simple lease contract agreements.

QUANTITY SURVEYOR II - THREE (3) POSTS - V/No.31/2021

Basic Salary Scale:	Ksh.38,270 - 51,170 p.m. (CSG 10)
House Allowance:	Ksh.7,500 -16,500 p.m (Depending on duty Station)
Commuter Allowance:	Ksh. 5,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Bachelors Degree in Building Economics/Quantity Surveying or its equivalent and relevant qualification from a university recognized in Kenya.
- (ii) Been registered as a Graduate member of either the Architectural Association of Kenya or the Institute of Quantity Surveyors of Kenya.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) preparation of cost estimates and bills of quantities;
- (ii) undertaking monthly valuations on site, measurements; and
- (iii) preparing variation order.

LAND SURVEYOR II - THREE (3) POSTS - V/NO.32/2021

Basic Salary Scale:	Ksh.38,270 - 51,170 p.m. (CSG 10)
House Allowance:	Ksh.7,500 -16,500 p.m (Depending on duty Station)
Commuter Allowance:	Ksh. 5,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a Bachelor's Degree in any of the following disciplines: - Land Surveying and Photogrammetry, Geomatics, Geomatics, Engineering, Technology in Geometric, Technology in Geo-informatics,

Geo-spatial Engineering, Philosophy in Technology (Survey), from a university recognized in Kenya;

Duties and Responsibilities

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) carrying out angular and distance measurements and computation for medium and high density topographical;
- (ii) undertaking general engineering, sub-divisional schemes, medium area cadastral; and photo control surveys.

ASSISTANT ENGINEER II (ELECTRICAL) - THREE(3) - V/NO.33/2021

Basic Salary Scale:	Ksh.38,270 - 51,170 p.m. (CSG 10)
House Allowance:	Ksh.7,500 -16,500 p.m (Depending on duty Station)
Commuter Allowance:	Ksh. 5,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a Bachelor's Degree in Electrical Engineering or its equivalent qualification from a university recognized in Kenya.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) designing of electrical/electronic engineering services in government buildings and construction works;
- (ii) repairing and maintaining electrical/electronic installations in airports, waterworks, offices, workshops, conference complexes and other government facilities.

ASSISTANT ENGINEER II (WATER) - THREE (3) POSTS - V/NO.34/2021

Basic Salary Scale:	Ksh.38,270 - 51,170 p.m. (CSG 10)
House Allowance:	Ksh.7,500 -16,500 p.m (Depending on duty Station)
Commuter Allowance:	Ksh. 5,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Bachelor Degree in Civil Engineering from a university recognized in Kenya; and
- (ii) been registered by Engineers Registration Board of Kenya as a Graduate Engineer.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) carrying out feasibility studies;
- (ii) planning and designing water supply and sewerage infrastructures; and
- (iii) carrying out research activities in various aspects of water, sewerage and hydraulic system.

ASSISTANT ENGINEER II (ROADS) - THREE (3) POSTS - V/NO.35/2021

Basic Salary Scale:	Ksh.38,270 - 51,170 p.m. (CSG 10)
House Allowance:	Ksh.7,500 -16,500 p.m (Depending on duty Station)
Commuter Allowance:	Ksh. 5,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Bachelors Degree in Civil Engineering or equivalent and relevant qualification from a university recognized in Kenya; and
- (ii) Been registered by Engineers Registration Board of Kenya as a Graduate Engineer.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) undertaking preliminary design;
- (ii) supervision of construction; and
- (iii) maintenance of classified and unclassified roads.

ASSISTANT ENGINEER II (STRUCTURAL) - THREE (3) POSTS - V/NO.36/2021

Basic Salary Scale:	Ksh. 38,270 - 51,170 p.m. (CSG 10)
House Allowance:	Ksh. 7,500 -16,500 p.m (Depending on duty Station)
Commuter Allowance:	Ksh. 5,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have;

- (i) a Bachelors degree in Civil Engineering or its equivalent and relevant qualification from a university recognized in Kenya; and
- (ii) be registered by the Engineer Registration Board of Kenya (ERB) as a graduate Engineer

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) designing and preparation of drawings; and
- (ii) undertaking supervision of construction of civil and structural works for simple projects.

PHYSICAL PLANNER - FIVE (5) POSTS - V.NO.37/2021

Basic Salary Scale:	Ksh.38,270 - 51,170 p.m. (CSG 10)
House Allowance:	Ksh.7,500 -16,500 p.m (Depending on duty Station)
Commuter Allowance:	Ksh. 5,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have:

- (i) a Bachelors Degree in any of the following disciplines:-Urban and Regional Planning ,Urban Planning or Town Planning from a university recognized in Kenya; and
- (ii) be a graduate member of Kenya Institute of Planners or Architectural Association of Kenya (Town Planning Chapter).

Duties and Responsibilities

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) preparation physical development plans;
- (ii) undertaking feasibility studies on physical, social, economic and environmental characteristics;
- (iii) implementing Physical plans for national regional, urban area and cities;
- (iv) processing development applications; and
- (v) maintaining Physical Planning records.

INSPECTOR (BUILDINGS) - SIXTEEN (16) POSTS - V/NO.38/2021

Basic Salary Scale:	Kshs. 25,470 – 33,950 p.m. (CSG 12)
House Allowance:	Ksh. 3,200 - 6,750 p.m (Depending on duty station)
Commuter Allowance:	KShs. 4,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a Diploma in any of the following fields: Building and Civil Engineering; Construction Technician Part III; or its equivalent and relevant qualification from a recognized institution.

Duties and Responsibilities:-

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) interpreting Architectural and Engineering drawings; and
- (ii) checking minor repairs and alteration of existing buildings.

INSPECTOR (ELECTRICAL) - FIVE (5) POSTS - V/NO.39/2021

Basic Salary Scale:	Kshs. 25,470 - 33,950 p.m. (CSG 12)
House Allowance:	Ksh. 3,200 - 6,750 p.m (Depending on duty station)
Commuter Allowance:	KShs. 4,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a Diploma in Electrical Engineering or Electrical Technical Certificate Part III or equivalent and relevant qualifications from a recognized institution.

Duties and Responsibilities

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

- (i) inspecting and maintaining electrical installations in public building and Government Quarters;
- (ii) testing and mainlining electrical controls related to fire-detection equipment, cookers, water-heaters and general domestic appliances; inspection; and
- (iii) maintaining electrical controls in power generating plants and machinery.

INSPECTOR (MECHANICAL) - FOUR (4) POSTS - V/NO.40/2021

Basic Salary Scale:	Kshs. 25,470 - 33,950 p.m. (CSG 12)
House Allowance:	Ksh. 3,200 - 6,750 p.m (Depending on duty station)
Commuter Allowance:	KShs. 4,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Three (3) years Contract (Renewable subject to satisfactory performance)

For appointment to this grade, a candidate must have a Diploma in Mechanical Engineering or Mechanical Technical Certificate Part III or equivalent and relevant qualifications from a recognized institution.

Duties and Responsibilities:

This is the entry and training grade for this cadre. Duties and responsibilities at this level will include:

Undertaking inspection, repair and maintenance of mechanical installations including power generating, engineering engines, fire-fighting equipment, refrigeration and Air-conditioning plants in public buildings, hospitals and institutions.

VACANCIES IN THE MINISTRY OF WATER, SANITATION AND IRRIGATION - STATE DEPARTMENT FOR WATER SERVICES

DIRECTOR (TRANS BOUNDARY WATER RESOURCES) - ONE (1) POST - V/NO. 41/2021

Basic Salary Scale:	Ksh.133, 870 – Ksh.197, 800 p.m. (CSG 5)
House Allowance:	Ksh.48, 000 – 60,000 p.m (Depending on duty station)
Commuter Allowance:	Ksh.20, 000 p.m
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service:	Permanent and Pensionable/Local Agreement

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of ten (10) years and currently serving at the grade of Assistant Director, Trans boundary Water Resources, CSG '7' and above or in a comparable and relevant position in the wider Public Service or Private Sector;
- (ii) a Bachelors Degree in any of the following disciplines: - Geology, Hydrology, Environmental Science, Water and Environmental Engineering, Chemistry, Water Resources or its equivalent qualification from a university recognized in Kenya;
- (iii) a Masters degree in any of the following disciplines: - Geology, Environmental Science, Water and Environmental Resources Management, Hydrology and Water Resources, Water Conflict Management, Hydrogeology, Environmental Geology, Integrated Water Resources Management, Integrated Watershed Management, Chemistry, Water Resources or its equivalent qualification from a university recognized in Kenya;
- (iv) membership of a relevant professional body (where applicable);
- (v) demonstrated managerial, administrative and professional competence in work performance and exhibited a thorough understanding of national goals, policies, objectives, values and ability to relate them to proper management of transboundary water resources;
- (vi) experience in the regional Inter-Governmental processes on transboundary water resources management and utilization among Partner States;
- (vii) experience in the negotiations and development of the regional frameworks on the management of Transboundary water resources including protocols, policies and memorandum of understanding.

Duties and Responsibilities

Duties and responsibilities at this level will include:

- (i) overseeing the development and revision of national, regional and international guidelines, policies, legal frameworks, protocols, strategies and standards on transboundary water resources;
- (ii) providing technical advice to bilateral, regional multi-lateral institutions on transboundary water resources;
- (iii) coordinating identification, preparation, implementation, monitoring and evaluation of the impacts of projects and programmes;
- (iv) overseeing the establishment and management of hydro-meteorological monitoring networks on the transboundary water resources;
- (v) providing linkages to the country and coordinating intergovernmental organizations' activities on transboundary water resources;
- (vi) advising on appointment of joint technical team for monitoring, management and development of the transboundary water resources;
- (vii) spearheading ratification, domestication and adoption of international and multinational conventions, agreements, treaties, protocols and memorandum of understanding on transboundary water resources in accordance with international practice;
- (viii) leading the country negotiations on formulation of transboundary water resources cooperative framework agreements, memorandum of understanding, regional and international treaties and protocols;
- (ix) overseeing the preparation of cabinet memos and country position papers to guide negotiations on international and multinational conservations, agreements, treaties, protocols and memorandum of understanding on transboundary water resources;
- (x) mobilizing resources for the implementation of the transboundary water resources programmes and projects;
- (xi) approving concept and consultancy reports on the regional transboundary water resources projects and programmes; and
- (xii) overall supervision, control, discipline, recruitment, training and development of staff within the department.

DEPUTY DIRECTOR (TRANS BOUNDARY WATER RESOURCES) - TWELVE (12) POSTS - V/NO. 42/2021

Basic Salary Scale:	Ksh. 99,900 - Ksh. 169,140 p.m	(CSG 6)
House Allowance:	Ksh.20, 000 - 50,000 p.m (Depending on duty station)	
Commuter Allowance:	Ksh.16, 000p.m	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of ten (10) years and currently serving at the grade of Principal Trans boundary Water Resources Management Officer, CSG 8 and above or in a comparable and relevant position in the public service;
- (ii) a Bachelors degree in any of the following disciplines: - Geology, Hydrology, Environmental Science, Water and Environmental Engineering, Chemistry, Water Resources or its equivalent qualification from a university recognized in Kenya;
- (iii) a Membership of a relevant professional body (where applicable);
- (iv) experience in the regional Inter-Governmental processes on transboundary water resources management and utilization among partner states; and
- (v) demonstrated managerial, administrative and professional competence in work performance; and
- (vi) exhibited a thorough understanding of national goals, policies, objectives, values and the ability to relate them to proper management of trans boundary water resources functions.

Duties and Responsibilities

Duties and responsibilities at this level will include:

- (i) supervising the development and revision of national, regional and international guidelines, policies, legal frameworks, protocols, strategies and standards on transboundary water resources;
- (ii) identifying and recommending for approval of projects and programmes on transboundary water resources;
- (iii) advising on ratification, domestication and adoption of international and multinational conventions, agreements, treaties, protocols and memorandum of understanding on transboundary water resources in accordance with international practice;
- (iv) negotiating the formulation of transboundary water resources cooperative framework agreements, memorandum of understanding, regional and international treaties and protocols;
coordinating activities and events that promote conservation, sustainable management and development of transboundary water resources in collaboration with stakeholders;

- (v) identifying thematic areas for research and baseline needs assessment on transboundary water resources;
- (vi) overseeing the preparation of cabinet memos and country position papers to guide negotiations on international and multinational conservations, agreements, treaties, protocols and memorandum of understanding on transboundary water resources;
- (vii) advising on the approval of consultancy reports on the regional transboundary water resources projects and programmes; and
- (viii) interpreting and dissemination of processed data and information for decision making in planning and development of transboundary water resources.

ASSISTANT DIRECTOR (TRANS BOUNDARY WATER RESOURCES) - EIGHT (8) POSTS - V/NO. 43/2021.

Basic Salary Scale:	Ksh. 87,360- Ksh.121, 430 p.m. (CSG 7)
House Allowance:	Ksh.16, 800 - 45,000p.m (Depending on duty station)
Commuter Allowance:	Ksh. 12,000p.m
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service:	Permanent and Pensionable

For appointment to this grade, a candidate must have: -

- (i) served for a minimum period of eight (8) years, and currently serving at the grade of Senior Trans boundary Water Resources Management Officer, CSG 9 and above or in a comparable and relevant position in the public service;
- (ii) a Bachelors degree in any of the following disciplines: - Geology, Hydrology, Environmental Science, Water and Environmental Engineering, Chemistry, Water Resources or its equivalent qualification from a university recognized in Kenya;
- (iii) a Membership of a relevant professional body (where applicable); and
- (iv) demonstrated high degree of professional competence as reflected in work performance and results

Duties and Responsibilities:-

Duties and responsibilities at this level will include:

- (i) initiating the development and revision of national, regional and international guidelines, policies, legal frameworks, protocols and standards on transboundary water resources;
- (ii) disseminating information on transboundary water resources, monitoring and evaluating the implementation of transboundary water resources activities, projects and programmes;
- (iii) coordinating mapping of transboundary water resources use conflict hotspots and developing proper conflict management strategies;

- (iv) maintaining project documents and preparing project progress reports, drafting concept notes on transboundary water resources events;
- (v) initiating the adoption and domestication of international and multinational conventions, agreements, treaties, protocols and memorandum of understanding on transboundary water resources in accordance with international practice;
- (vi) establishing and maintaining up to date database and information systems appropriate for inter country data sharing protocol;
- (vii) initiating activities and events to promote conservation, sustainable management and development of transboundary water resources in collaboration with stakeholders;
- (viii) Preparing country position papers to guide negotiations on international and multinational conventions, agreements, treaties, protocols and memorandum of understanding on transboundary water resources; and
- (ix) preparing awareness materials on transboundary water resources.

DIRECTOR/CHIEF ENGINEER (WATER, SEWAGE & SANITATION) - ONE (1) POST - V/NO. 44/2021.

Basic Salary Scale:	Ksh.133, 870 – Ksh.197,800 p.m. (CSG 5)
House Allowance:	Ksh.48, 000 – 60,000p.m (Depending on duty station)
Commuter Allowance:	Ksh.20, 000p.m
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service:	Permanent and Pensionable or Local Agreement

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of ten (10) years and currently serving at the grade of Assistant Director/Chief Superintending Engineer (Water, Sewage & Sanitation Development) CSG 7 and above or in a comparable and relevant position in the wider public service or private sector;
- (ii) a Bachelors degree in Civil Engineering from a university recognized in Kenya;
- (iii) a Master’s Degree in Civil Engineering from a university recognized in Kenya;
- (iv) be registered by the Engineers Registration Board of Kenya as an Engineer;
- (v) current valid practicing License from the Engineers Board of Kenya;
- (vi) be a Member of the Institution of Engineers of Kenya;
- (vii) demonstrated managerial, administrative, and professional competence in work performance and results; and
- (viii) exhibited a thorough understanding of national goals, policies, objectives and ability to relate them to water, sewage and sanitation function.

Duties and Responsibilities:-

An officer at this level will be responsible to the Principal Secretary for coordinating and administering the functions of the Water and Sewage Services Department. Specific duties and responsibilities include:

- (i) formulating and reviewing policies on water and sewage systems;
- (ii) overseeing preparation of professional and quality standards for construction of water supply and sewage infrastructure;
- (iii) coordinating the construction of water and sewage work undertaken directly or by contract;
- (iv) directing formulation, monitoring and evaluation of requirements for physical and financial needs of the projects and programmes;
- (v) liaising with development partners and other stakeholders in the water sector for effective formulation, planning, coordination and implementation of projects and programs;
- (vi) presenting technical papers at national, regional and international symposium, for a and conferences on water and sewage matters;
- (vii) developing, implementing and realizing the department's strategic plans and objectives; and
- (viii) instituting operational accountability and transparency and overall supervision, management, training and development of staff

**DEPUTY DIRECTOR/SENIOR PRINCIPAL SUPERINTENDING ENGINEER
(WATER, SEWAGE & SANITATION) FIVE (5) POSTS - V/NO. 45/2021.**

Basic Salary Scale:	Kshs. 99,900 – 169,140 p.m. (CSG6)
House Allowance:	Ksh.20, 000 – 50,000p.m (Depending on duty station
Commuter Allowance:	KShs.16, 000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Permanent and Pensionable

For appointment to this grade a candidate must have:-

- (i) served for a minimum period of ten (10) years and currently serving at the grade of Senior Superintending Engineer (Water, Sewage & Sanitation Development) CSG 8 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors degree in Civil Engineering from a university recognized in Kenya;
- (iii) been registered by the Engineers Registration Board of Kenya as an Engineer (EBK);
- (iv) current valid practicing License from the Engineers Board of Kenya (EBK);
- (v) be a Member of the Institution of Engineers of Kenya (IEK); and
- (vi) demonstrated general administrative ability required for direction, control and implementation of water and sewage engineering programs and projects.

Duties and Responsibilities:

An officer at this level will be responsible to the Chief Engineer (Water, Sewage & Sanitation Development). Specific duties and responsibilities include:

- (i) planning, directing, controlling and coordinating technical and administrative activities of water and sewage systems;
- (ii) preparing professional and quality standards for construction of water supply and sewage infrastructure;
- (iii) overseeing the construction of water and sewage work undertaken directly or by contract;
- (iv) formulating, monitoring and evaluation of requirements for physical and financial progress development projects and programmes;
- (v) verifying technical tender documents on water supply and sewage infrastructure;
- (vi) overseeing the formulation of water pricing policies and strategies for rural, urban and waste water systems;
- (vii) liaising with development partners and other stakeholders in the water sector for effective formulation, planning, coordination and implementation of projects and programs;
- (viii) developing and implementing strategic plans and work plans; and
- (ix) budgeting for the department and deployment, training and development of staff in the department

ASSISTANT DIRECTOR/CHIEF SUPERINTENDING ENGINEER (WATER, SEWAGE & SANITATION) FOUR (4) POSTS - V/NO. 46/2021.

Basic Salary Scale:	Ksh. 87,360- Ksh.121, 430 p.m.	(CSG 7)
House Allowance:	Ksh.16, 800 – 45,000p.m (Depending on duty station)	
Commuter Allowance:	Ksh. 12,000p.m	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of eight (8) years and currently serving at the grade of Assistant Engineer I (Water, Sewage & Sanitation), CSG 9 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors degree in Civil Engineering from a university recognized in Kenya;
- (iii) been registered by the Engineers Registration Board of Kenya as an Engineer (EBK);
- (iv) current valid practicing License from the Engineers Board of Kenya (EBK);
- (v) be a Member of the Institution of Engineers of Kenya (IEK); and
- (vi) demonstrated general administrative ability required for direction, control and implementation of water and sewage engineering programs and projects.

Duties and responsibilities

Duties and responsibilities at this level will include:

- (i) carrying out feasibility studies;
- (ii) planning and designing water supply and sewage infrastructure;
- (iii) carrying out research activities in various aspects of water sewage and hydraulic systems;
- (iv) ensuring professional standards and quality control during construction of water supply and sewage infrastructure;
- (v) supervising the construction of water and sewage works undertaken directly or by contract;
- (vi) maintaining water supply and sewage systems;
- (vii) monitoring and evaluation of physical and financial progress of development projects and programmes;
- (viii) being a resident engineer of a project; and
- (ix) preparing technical tender documents on water supply and sewage infrastructure

**DEPUTY DIRECTOR/SENIOR PRINCIPAL SUPERINTENDING ENGINEER
(WATER INFRASTRUCTURE DEVELOPMENT) TWELVE (12) POSTS
V/NO. 47/2021.**

Basic Salary Scale:	Ksh.99,900 - 169,140 p.m. (CSG6)
House Allowance:	Ksh.20, 000 - 50,000p.m (Depending on duty station
Commuter Allowance:	Ksh.16,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Permanent and Pensionable

For appointment to this grade a candidate must have:-

- (i) served for a minimum period of ten (10) years and currently serving at the grade of Senior Superintending Engineer (Water Infrastructure Development) CSG 8 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors degree in Civil Engineering from a university recognized in Kenya;
- (iii) been registered by the Engineers Registration Board of Kenya as an Engineer (EBK);
- (iv) current valid practicing License from the Engineers Board of Kenya (EBK);
- (v) be a Member of the Institution of Engineers of Kenya (IEK); and
- (vi) demonstrated general administrative ability required for direction, control and implementation of water and sewage engineering programs and projects

Duties and Responsibilities:

An officer at this level will be responsible to the Chief Engineer (Water Infrastructure Development). Specific duties and responsibilities include:

- (i) planning, directing, controlling and coordinating technical and administrative activities of Water Infrastructure Development;
- (ii) preparing professional and quality standards for construction of water supply and sewage infrastructure;
- (iii) overseeing the construction of water and sewage work undertaken directly or by contract;
- (iv) formulating, monitoring and evaluation of requirements for physical and financial progress development projects and programmes;
- (v) verifying technical tender documents on water supply and sewage infrastructure;
- (vi) overseeing the formulation of water pricing policies and strategies for rural, urban and waste water systems;
- (vii) liaising with development partners and other stakeholders in the water sector for effective formulation, planning, coordination and implementation of projects and programs;
- (viii) developing and implementing strategic plans and work plans; and
- (ix) budgeting for the department and deployment, training and development of staff in the department

ASSISTANT DIRECTOR/CHIEF SUPERINTENDING ENGINEER (WATER INFRASTRUCTURE DEVELOPMENT) EIGHT (8) POSTS - V/NO. 48/2021

Basic Salary Scale:	Ksh. 87,360- Ksh.121, 430 p.m.	(CSG 7)
House Allowance:	Ksh.16, 800 - 45,000p.m (Depending on duty station)	
Commuter Allowance:	Ksh. 12,000p.m	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade, a candidate must have:-

- (i) served for a minimum period of eight (8) years and currently serving at the grade of Assistant Engineer I (Water Infrastructure Development), CSG 9 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors degree in Civil Engineering from a university recognized in Kenya;
- (iii) been registered by the Engineers Registration Board of Kenya as an Engineer (EBK);
- (iv) current valid practicing License from the Engineers Board of Kenya (EBK);
- (v) be a Member of the Institution of Engineers of Kenya (IEK); and
- (vi) demonstrated general administrative ability required for direction, control and implementation of water and sewage engineering programs and projects

Duties and responsibilities

Duties and responsibilities at this level will include:

- (i) carrying out feasibility studies;
- (ii) planning and designing water supply and sewage infrastructure;
- (iii) carrying out research activities in various aspects of water sewage and hydraulic systems;
- (iv) ensuring professional standards and quality control during construction of water supply and sewage infrastructure;
- (v) supervising the construction of water and sewage works undertaken directly or by contract;
- (vi) maintaining water supply and sewage systems;
- (vii) monitoring and evaluation of physical and financial progress of development projects and programmes;
- (viii) being a resident engineer of a project; and
- (ix) preparing technical tender documents on water supply and sewage infrastructure

DEPUTY GOVERNMENT CHEMIST: THREE (3) POSTS - V/NO. 49/2021

Basic Salary Scale:	Kshs. 99,900 – 169,140 p.m.	(CSG6)
House Allowance:	Ksh.20, 000 – 50,000p.m (Depending on duty station	
Commuter Allowance	KShs.16,000 p.m.	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service	Permanent and Pensionable	

For appointment to this grade a candidate must have:-

- (i) served for a minimum period of ten (10) years and currently serving at the grade of Principal Chemist CSG 8 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors degree in any of the following disciplines: Chemistry, Food Science and Technology, Forensic Science, Biochemistry or Environmental Science from a university recognized in Kenya; and
- (iii) demonstrated high degree of administrative capability, technical and professional competence as reflected in work performance and results.

Duties and responsibilities

Duties and responsibilities at this level will include:

- (i) participating in policy formulation and implementation;
- (ii) provide guidance on strategic direction for all matters pertaining to quantitative and qualitative analytical services and water quality and pollution control services;
- (iii) ensuring adherence to professional standards;

- (iv) coordinating budgeting and costing for technical services;
- (v) developing procedures on the provision of the technical services;
- (vi) initiating the development of the modern information communication technology in the provision of chemist's services;
- (vii) coordinating the development and implementation of strategic/work plans for the department and overseeing training and development of technical personnel

ASSISTANT GOVERNMENT CHEMIST: FOUR (4) POSTS - V/NO. 50/2021

Basic Salary Scale:	Ksh. 87,360- Ksh.121,430 p.m.	(CSG 7)
House Allowance:	Ksh.16, 800 – 45,000p.m (Depending on duty station)	
Commuter Allowance:	Ksh. 12,000 p.m	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade a candidate must have:-

- (i) served for a minimum period of eight (8) years and currently serving at the grade of Senior Chemist, CSG 9 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors degree in any of the following disciplines: Chemistry, Food Science and Technology, Forensic Science, Biochemistry or Environmental Science from a university recognized in Kenya; and
- (iii) shown ability and demonstrated merit as reflected in work performance

Duties and responsibilities:-

Duties and responsibilities at this level will include:

- (i) planning, monitoring and evaluating implementation of analytical and forensic services;
- (ii) providing water quality and pollution control services;
- (iii) analyzing foods, drugs, chemical substances, crime scene specimens and other materials;
- (iv) coordinating and managing research projects;
- (v) preparing scientific reports;
- (vi) presenting reports of analysis and providing expert evidence in court;
- (vii) liaising with other laboratories and bodies for information exchange to improve standards of performance;
- (viii) undertaking personnel workload management and tracking duties to ensure productive utilization of time and materials; and
- (ix) mentoring and coaching staff.

**DEPUTY DIRECTOR/CHIEF PRINCIPAL WATER RESEARCH OFFICER: THREE
(3) POSTS - V/NO. 51/2021.**

Basic Salary Scale:	Ksh. 99,900 – 169,140 p.m. (CSG6)
House Allowance	Ksh.20, 000 – 50,000p.m (Depending on duty station
Commuter Allowance	KShs.16,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Permanent and Pensionable

For appointment to this grade a candidate must have:-

- (i) served for a minimum period of ten (10) years and currently serving at the grade of Principal Water Research Officer CSG 8 and above or in a comparable and relevant position in the wider public service;
 - (ii) a Bachelor of Science (BSc) Degree in any of the following disciplines: Hydrology, Meteorology, Geology, Environmental Science, Chemistry, Civil Engineering or any other equivalent qualification from a university recognized in Kenya;
- OR**
- (iii) a Bachelor of Science (BSc) Degree in any of the following disciplines: Statistics, Economics, Computer Science/Information Communication and Technology, Geospatial Information Systems (GIS) **Plus** at least a postgraduate Diploma in Operational Hydrology, Hydrogeology or any other equivalent qualification from a recognized institution;
 - (iv) membership of a relevant professional body (where applicable);
 - (v) demonstrated managerial, administrative and professional competence in work performance and exhibited a thorough understanding of national goals, policies, objectives, values and ability to relate them to proper management of water resources research functions.

Duties and responsibilities:-

Duties and responsibilities at this level will include:

- (i) coordinating the development of policy, standards and guidelines for water research resources functions;
- (ii) coordinating the formulation of water research project proposals;
- (iii) coordinating the implementation, monitoring and evaluation of water research projects;
- (iv) coordinate new innovations in water resource assessment studies;
- (v) coordinate the review of water research projects and programmes progress reports and disseminate water research findings;
- (vi) coordinating the establishment, operations and security of water research equipment and networks;
- (vii) establishing collaborations with stakeholders and development partners in water research;
- (viii) initiating establishment of a water research data and information system;

- (ix) Incorporating the recommendations of existing water development goals and legal water frameworks into water research programmes;
- (x) ensuring payment for water research programmes national participation costs to partner institutions;
- (xi) developing, implementing and realization of the division's strategic plans;
- (xii) preparation and implementation of division's performance appraisal systems and contracts;
- (xiii) overall supervision, control, discipline, recruitment, training and development of staff within the division such as trans

ASSISTANT DIRECTOR/SENIOR PRINCIPAL WATER RESEARCH OFFICER - FOUR (4) POSTS - V/NO. 52/2021.

Basic Salary Scale:	Ksh. 87,360- Ksh.121,430 p.m.	(CSG 7)
House Allowance:	Ksh.16, 800 - 45,000p.m (Depending on duty station)	
Commuter Allowance:	Ksh. 12,000p.m	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade a candidate must have:-

- (i) served for a minimum period of eight (8) years and currently serving at the grade of Senior Water Research Officer CSG 9 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelor of Science (BSc) Degree in any of the following disciplines: Hydrology, Meteorology, Geology, Environmental Science, Chemistry, Civil Engineering or any other equivalent qualification from a university recognized in Kenya;

OR

- a Bachelor of Science (BSc) Degree in any of the following disciplines: Statistics, Economics, Computer Science/Information Communication and Technology, Geospatial Information Systems (GIS) **Plus** at least a postgraduate Diploma in Operational Hydrology, Hydrogeology or any other equivalent qualification from a recognized institution;
- (iii) membership of a relevant professional body (where applicable);
- (iv) demonstrated managerial, administrative and professional competence in work performance and exhibited a thorough understanding of national goals, policies, objectives, values and ability to relate them to proper management of water resources research functions

Duties and Responsibilities:-

Duties and responsibilities at this level will include:

- (i) analyzing recommendations on research findings for input in development of policy, standards and guidelines;
- (ii) verifying reports on pilot water research projects and document findings;
- (iii) Maintaining water research data and information systems and an inventory of water research equipment;
- (iv) developing water research policy concept notes;
- (v) analyzing reports on preliminary studies and make recommendations;
- (vi) drafting project proposals in the water sector for research project development;
- (vii) monitoring and evaluating of water research projects and programs;
- (viii) identifying relevant stakeholders and their roles in the policy formulation process;
- (ix) organizing workshops for policy formulation process;
- (x) preparing research project and programmes progress reports;
- (xi) documenting research findings in the area of specialization; and
- (xii) preparing training projection for water research personnel.

SENIOR PRINCIPAL SUPERINTENDING HYDROLOGIST: THREE (3) POSTS - V/NO. 53/2021

Basic Salary Scale:	Kshs. 99,900 – 169,140 p.m. (CSG6)
House Allowance:	Ksh.20, 000 – 50,000p.m (Depending on duty station)
Commuter Allowance	KShs.16,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Permanent and Pensionable

For appointment to this grade a candidate must have:-

- (i) served for a minimum period of ten (10) years and currently serving at the grade of Senior Superintending Hydrologist CSG 8 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors degree in any of the following disciplines; Applied Hydrology, Operational Hydrology, Engineering Hydrology, Engineering in Water Resources Technology, Integrated Water Resource Management, Water Law, or Civil Engineering or any other equivalent qualification from a university recognized in Kenya;
- (iii) demonstrated high standard of professional competence and administrative capability required for effective planning, direction, control and coordination of hydrological services;
- (iv) high degree of professional and administrative competence in work performance and results;

- (v) personal integrity, strong commitment to openness, honesty and demonstration of tolerance and capacity to inspire trust in others;
- (vi) personal responsibility and willingness to accept responsibility for own actions and outcomes; and
- (vii) a thorough understanding of national goals, policies and programmes and ability to translate them to hydrological services

Duties and responsibilities:-

Duties and responsibilities at this level will include:

- (i) formulating and coordinating surface water resource policy;
- (ii) developing and advising on specific strategies of water conservation and protection of national drainage basins; and
- (iii) interpretation of policies on water resources management in accordance with water Act 2016

CHIEF SUPERINTENDING HYDROLOGIST - THREE (3) POSTS - V/NO. 54/2021

Basic Salary Scale:	Ksh. 87,360- Ksh.121,430 p.m.	(CSG 7)
House Allowance:	Ksh.16, 800 – 45,000p.m (Depending on duty station)	
Commuter Allowance:	Ksh. 12,000p.m	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade a candidate must have:-

- (i) served for a minimum period of eight (8) years and currently serving at the grade of Hydrologist I CSG 9 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelors degree in any of the following disciplines; Applied Hydrology, Operational Hydrology, Engineering Hydrology, Engineering in Water Resources Technology, Integrated Water Resource Management, Water Law, or Civil Engineering or any other equivalent qualification from a university recognized in Kenya;
- (iii) wide experience and exposure in the field of hydrological services
- (iv) demonstrated professional competence and administrative capability;
- (v) integrity and commitment to produce results;
- (vi) creativity and innovativeness, techniques solving and resource management skills; and
- (vii) managerial, administrative, organizational and supervisory skills.

Duties and responsibilities:--

Duties and responsibilities at this level will include:

- (i) coordinating formulation of policy;

- (ii) supervision, monitoring, and evaluation of performance of hydrological services with regard to developing and advising on general or specific strategies of water conservation and protection of national drainage basins;
- (iii) interpretation of policies on water resources management;
- (iv) initiating surface water research and conservation projects; and
- (v) investigating surface water resources

**SENIOR PRINCIPAL SUPERINTENDING GEOLOGIST - FIVE (5) POSTS
V/NO. 55/2021**

Basic Salary Scale:	Ksh. 99,900 – 169,140 p.m. (CSG6)
House Allowance:	Ksh.20, 000 – 50,000 p.m (Depending on duty station
Commuter Allowance	Ksh.16,000 p.m.
Leave Allowance:	As existing in the Civil Service
Annual Leave:	30 working days per financial year
Medical Cover:	As provided by the government
Terms of Service	Permanent and Pensionable

For appointment to this grade a candidate must have:-

- (i) served for a minimum period of ten (10) years and currently serving at the grade of Senior Superintending Geologist CSG 8 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelor of Science degree in any of the following disciplines: Geology, Geochemistry, Geophysics, Engineering Geology or any other equivalent and relevant qualification from a university recognized in Kenya;
- (iii) gained wide experience and demonstrated professional competence and high administrative ability in geological services;
- (iv) been registered by Geologists Registration Board of Kenya; and
- (v) a clear understanding of the overall National goals, policies and development policies and ability to translate them into Geological policies and programmes.

Duties and Responsibilities:

The officer at this level will be responsible to the Director National Water Resources. Specific duties and responsibilities include:

- (i) planning, execution, coordination and management of all ground water affairs including hydrogeological, geophysical, bore hole drilling, geotechnical and direction of water services;
- (ii) formulation of research and development of groundwater programmes; and
- (iii) coordination of all ground water services, provide guidance, technical and policy advice to the government on all matters related to hydrogeological, geotechnical, borehole drilling and ground water resources development issues.

CHIEF SUPERINTENDING GEOLOGIST - THREE (3) POSTS - V/NO. 56/2021

Basic Salary Scale:	Ksh. 87,360- Ksh.121,430 p.m.	(CSG 7)
House Allowance:	Ksh.16, 800 – 45,000p.m (Depending on duty station)	
Commuter Allowance:	Ksh. 12,000p.m	
Leave Allowance:	As existing in the Civil Service	
Annual Leave:	30 working days per financial year	
Medical Cover:	As provided by the government	
Terms of Service:	Permanent and Pensionable	

For appointment to this grade a candidate must have:-

- (i) served for a minimum period of eight (8) years and currently serving at the grade of Geologist I CSG 9 and above or in a comparable and relevant position in the wider public service;
- (ii) a Bachelor of Science degree in any of the following disciplines: Geology, Geochemistry, Geophysics, Engineering Geology or any other equivalent and relevant qualification from a university recognized in Kenya;
- (iii) been registered by Geologists Registration Board of Kenya; and
- (iv) demonstrated professional competence and administrative ability in geological services

Duties and responsibilities:-

Duties and responsibilities at this level will include:

- (i) supervision of ground water programmes;
- (ii) budgeting, planning, implementation, evaluation and assessment of progress of various hydrogeological, geophysical, geotechnical, borehole drilling and ground water resources development projects and programmes under different sections of the division; and
- (iii) preparation and negotiation of project plans that require external funding.

SECRETARY/CEO
PUBLIC SERVICE COMMISSION